

BYLAWS

of the

FAYETTE COUNTY

REPUBLICAN PARTY

Fayette County, Texas

Ratified by the Executive Committee
April 9, 2005

Bylaw Committee Members
(2005)

Cynthia A. Thornton	Chair
James Parker	Vice Chair
Florence Farek	Secretary
Bruce Ford	
George Morovich	
Darrell Palm	
Arnold Romberg	
John Yarling	

Statement of Philosophy

Adopted May 18, 1988

The Fayette County Republican Party Executive Committee believes in the republican form of democracy. It believes, as did Thomas Jefferson, that democracy succeeds to the degree that the electorate is educated and enlightened. The Fayette County Republican Executive Committee believes "a representative form of government cannot long last half educated and half uneducated".

Goals

A major goal of the Fayette County Republican Executive committee is, therefore, the enlightenment of the electorate of Fayette County on matters relating to the political, economic, social, national security and the general welfare of the community, state and nation.

The ultimate goal of the committee is to assist in ensuring the nomination and election of candidates to public office who espouse the conservative Republican philosophy of government.

Procedures

The Executive Committee, in its efforts to achieve its goals will sponsor programs, activities and events; utilize the news media, and make contact with groups and individuals by mail, telephone, etc.

Provide Republican Primary Election

Provide leadership and efforts to ensure Republican Primary Elections in Fayette County in keeping with the laws. Voting boxes to be provided in voting precincts established for county and state elections, to the extent possible, in order that all may vote in convenient and accessible locations.

Promote Voter Participation

The Executive Committee will provide leadership and efforts to ensure widespread citizen participation in the Republican Primaries and the General Election; as well as, special elections and other elections affecting the welfare of the people.

The Fayette County Republican Party encourages participation by all regardless of race, color, creed or age.

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Bylaws of the Fayette County Republican Party

Article I

Name

The name of this organization shall be "The Fayette County Republican Party". For purposes of reference in these bylaws, the organization shall be referred to as the "FCRP". This organization has been established pursuant to the Texas Election Code. The FCRP shall be governed by the Executive Committee of the FCRP in accordance with these bylaws, the rules of the Republican Party of Texas and the Texas Election Code, Chapter 171, Subchapter B, County Executive Committee.

Article II

Purpose of the Organization

This organization has been established for the purposes of (i) performing the duties assigned to the organization under the Texas Election Code and the Rules of the Republican Party of Texas, (ii) to support and elect the candidates nominated for public office in the Republican Party primary elections, (iii) to encourage citizens to participate on an informed basis in local, state and national elections as is their right and civic duty under the United States and Texas Constitution and (iv) to promote the adoption of public policies that support the principles and values reflected in the platform adopted by the Republican Party of Texas and the National Republican Party.

Article III

Governance

Section 3.1 The Executive Committee

The Executive Committee of the FCRP shall be the governing body of the organization. The Executive Committee shall exercise those powers and duties conferred upon it by the Texas Election Code, the Rules of the Republican Party of Texas, and these bylaws. The County Chairman and the Precinct Chairmen elected to office in the most recent Republican Party primary election or appointed by a majority vote of the Executive Committee to fill a vacancy pursuant to the Texas Election Code shall comprise the Executive Committee. The members of the Executive Committee shall serve a two-year term of office commencing on the twentieth day following the runoff elections conducted after the Republican Party primary elections in even-numbered years, or if there is no runoff, then the twentieth day following the primary election. In the case of appointments, the term runs through the next primary election.

Section 3.2 Vacancies of the Office of County Chairman or Precinct Chairman

In the event that a vacancy exists with respect to the office of County Chairman or Precinct Chairman in Fayette County, the vacancy shall be filled in accordance with Texas Election Code, Chapter 171, Subchapter B and approved by Executive Committee vote. Written notice of the proposed action and the nominee must be included in the notice for the meeting at which that action shall be considered.

Section 3.3 Meetings of the Executive Committee

Meetings of the Executive Committee shall be held in accordance with the requirements of the Texas Election Code, the Rules of the Republican Party of Texas and these bylaws. Regular quarterly meetings of the Executive Committee shall be called by the County Chairman. An Executive Committee meeting shall be held within two weeks of the scheduled General meetings. Special meetings may be called by the chairman or by a petition of 25% of the Executive Committee membership to the County Chairman or Secretary. The organizational meeting of the Executive Committee shall be held on or before the 45th day following the Republican Party primary elections if there is no runoff election, or if there is a runoff election on or before the 45th day following the Republican Party runoff election. Regular quarterly

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meetings of the Executive Committee shall be held in January, May, September and November unless otherwise ordered by the Executive Committee.

Section 3.4 Notice of Meetings

A minimum of ten days written notice of meetings of the Executive Committee shall be provided by the Chairman or the Secretary to all the members of the Executive Committee except in case of an emergency, in which case five days personal notice of the meeting shall be provided to all the members of the Executive Committee by the Chair or Secretary. Notice of the meeting of the Executive Committee shall include the date, time, place of the meeting and the agenda. Written notice of meetings of the Executive Committee may be transmitted by e-mail if available, otherwise in written form.

Section 3.5 Quorum

A quorum for any regular meeting of the Executive Committee required by the Texas Election Code shall be 50% of the members of the Executive Committee.

Section 3.6 Order of Business

The order of business or agenda for meetings of the Executive Committee shall be as follows: (i) call to order by Chairman, (ii) invocation, (iii) Pledge of Allegiance, (iv) determination of the presence of a quorum by the Secretary, (v) the Secretary's report, unless waived by the Executive Committee, the reading and approval of the minutes for the previous meeting, (vi) the Treasurer's report, (vii) Committee reports, (viii) unfinished business identified in the written notice of the meeting, (ix) new business and (x) adjournment. The foregoing order of business for the meeting may be suspended by a majority vote of the Executive Committee.

Section 3.7 Conduct of Meeting

The vote of the majority of the members of the Executive Committee present and voting at the meeting at which a quorum has been established shall decide any question or issue to be resolved by the Executive Committee, unless the affirmative vote of a greater percentage of the members of the Executive Committee is required by the Texas Election Code or the Rules of the Republican Party of Texas. FCRP members are welcome as observers at the regular meeting of the Executive Committee. These persons shall be allowed to attend and to speak on matters subject to approval and limitations set by the County Chairman or the Executive Committee. Special Closed meetings of the Executive Committee may be called by the Chairman or by a majority of members to consider special situations or actions. Robert's "Rules of Order" Newly Revised shall govern the conduct of business at meetings of the Executive Committee, except when inconsistent with these bylaws or the Rules of the Republican Party of Texas.

Article IV Officers

The officers of the FCRP shall be responsible for implementing the policies and decisions of the Executive Committee. The Chairman of the Executive Committee shall be the County Chairman elected by the voters in the most recent Republican Party primary elections. At the organizational meeting of the Executive Committee, the Executive Committee shall elect a Secretary and Treasurer, who do not need to be members of the Executive Committee. The Chairman shall appoint a Vice Chairman, County Precinct Coordinators, a Parliamentarian and a Chaplain. Any Regular member of the FCRP whose last Primary vote was in the Republican Party primary elections shall be eligible to serve as an officer of the FCRP. Officers appointed by the Chairman shall be confirmed by a majority vote of the Executive Committee present. The officers shall serve a two-year term of office, commencing as of the adjournment of that organizational meeting of the Executive Committee and concluding as of the adjournment of the

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organizational meeting of the Executive Committee held after the Republican Party primary elections in the next even-numbered year.

Article V Duties and Responsibilities of the Officers

Section 5.1 The Chairman

The Chairman shall preside at meetings of the Executive Committee and shall implement the policies approved by the Executive Committee. In the Chairman's absence at any meeting of the Executive Committee, the Vice Chairman shall assume the duties and responsibilities of the office of Chairman; and in the absence of both the Chairman and the Vice Chairman at any meeting of the Executive Committee, the Secretary shall assume the duties and responsibilities of the office of Chairman. The Chairman shall be the Executive Committee's official representative, shall execute and deliver contracts and agreements in the name of, and on behalf of, the FCRP within the limitations established by the budget as approved by the Executive Committee. The Chairman shall, with the Treasurer, approve the disbursement of funds and the disposition of property belonging to the FCRP in accordance with the approved budget. The Chairman is considered a member of all Standing Committees of the FCRP, and shall be responsible for the safekeeping of records of the FCRP during the term of his or her office.

Section 5.2 The Vice Chairman

The Vice Chairman shall preside as Acting Chairman at meetings of the Executive Committee during the Chairman's absence and shall be responsible for those duties assigned to the Vice Chairman by the Chairman.

Section 5.3 The Secretary

The Secretary shall keep an up-to-date roll of the Executive Committee members and ensure that each member receives timely notice of meetings. The Secretary shall record the minutes of meetings of the Executive Committee and shall preside at any meeting of the Executive Committee during the absence of the Chairman and the Vice Chairman. At each meeting of the Executive Committee, the Secretary shall report on items discussed and actions taken by the Executive Committee at the previous meeting. The reading and approval of the minutes for the previous meeting may be waived by a majority vote of the members of the Executive Committee present and voting at the meeting. The Secretary shall also keep an up-to-date roll of the FCRP membership, record minutes of General meetings and ensure that each member receives timely notice of meetings. The Secretary shall maintain a permanent file containing minutes of Executive Committee meetings and General meetings.

Section 5.4 The Treasurer

The Treasurer shall be responsible for funds collected and disbursed by the FCRP, shall submit a Treasurer's report to the Executive Committee within thirty days after the end of each calendar quarter and within forty-five days of the fiscal year end, on a monthly basis shall reconcile bank statements for accounts maintained by the FCRP, and shall with the Chairman approve the disbursement of funds and the disposition of property belonging to the FCRP in accordance with the approved budget. Written Treasurer's reports may be transmitted to members of the Executive Committee by e-mail prior to Executive Committee meetings and shall be made available to all Executive Committee members during the Treasurer's report. The Treasurer shall also submit to the Texas Ethics Commission all required filings.

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Section 5.5 County Precinct Coordinators

There shall be one County Precinct Coordinator from each of the four (4) county commissioner precincts. The Precinct Coordinators shall assist the County Chairman in his duties relative to all activities and elections in their respective commissioner precincts.

Section 5.6 The Parliamentarian

The Parliamentarian shall be responsible for ensuring that all meetings of the Executive Committee shall be governed by Robert's "Rules of Order" Newly Revised where applicable and not inconsistent with these bylaws or any state or federal statute. The Parliamentarian may assist committees of the FCRP as may from time to time be directed by the County Chairman or requested by the presiding officer or Chair of such other Committees and meetings.

Section 5.7 The Chaplain

The Chaplain shall lead the invocation at each meeting of the Executive Committee, general meetings and other official gatherings of the FCRP.

Section 5.8 Vacancies of the Office of Secretary or Treasurer

Vacancies in the positions of Secretary or Treasurer shall be filled by a majority vote of the members of the Executive Committee voting at a meeting called for that purpose within forty-five days of the office becoming vacant. Thirty days written notice of the vacancy and the need to fill the vacancy shall be included in the written notice of the meeting of the Executive Committee called to fill the vacancy.

Section 5.9 Removal of Elected Officers of the Executive Committee

Officers that are elected by the Executive Committee may be removed from their office by a two-thirds vote of the entire Executive Committee.

Article VI STANDING COMMITTEES

Section 6.1 Standing Committees

The following standing committees of the FCRP are authorized: (i) Activities, (ii) Finance, (iii) Candidates, (iv) Hospitality, (v) Membership & Volunteers, (vi) Liaison, and (vii) Publicity. Other committees may be created as needed.

Section 6.2 Standing Committee Membership

Each committee shall be composed of at least three members of the FCRP approved by the Executive Committee. The County Chairman is considered a member of any standing committee. The County Chairman shall not serve as chairman of any of the standing committees. Each committee except the Finance Committee shall elect its own chairman from among its members.

Section 6.3 Finance Committee

The Treasurer and the Vice Chairman shall serve as members of the Finance Committee. The Treasurer shall serve as Chairman of the Finance Committee.

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Section 6.4 Committee Procedures for Conduct

Each committee shall develop procedures for conduct of business within the committee, subject to review and amendment by the Executive Committee. Each committee shall meet as needed at the call of the committee chairman, to conduct committee business.

Section 6.5 Removal of Committee Members

A committee member's service on a standing committee, or service as a committee chairman, may be terminated by a request made by the County Chairman or the committee chairman and approved by the Executive Committee.

Section 6.6 Duties of Standing Committees

The duties of the standing committees are as follows:

Activities	Plans and manages activities and events, both political and civic, sponsored by or participated in by the local party. These include, but are not limited to, fund-raising events, leadership training, and campaign activities.
Candidates	Recruits and advises candidates for local political office on the Republican ticket, including candidates to fill vacancies on the County Executive Committee (Precinct Chairs).
Finance	Oversees FCRP treasury activities. Annually prepares a budget which is submitted to the Executive Committee for approval. Advises Treasurer. Assists in fundraising activities.
Hospitality	Arranges locations for meetings and coordinates refreshments for meetings.
Liaison	Coordinates and accomplishes contacts with local governmental bodies.
Membership & Volunteers	Assists the Secretary in maintaining records of local party membership. Promotes expansion of membership. Recruits volunteers for activities and events.
Publicity	Produces newsletters. Places public notices and newspaper ads as directed by the Executive Committee. Monitors publicity received.

Article VII General Membership

Sec. 7.1 Regular Member

Any person who believes in the philosophy of the Republican Party and the objectives of the FCRP, is a registered voter and pays annual dues may be a Regular member and enjoy the full privileges of membership. Full privileges include the right to attend meetings, make motions and vote in General meetings, participate on committees and hold appointed or elected office as defined by these bylaws, where in compliance with the Texas Election Code.

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Sec. 7.2 Junior Member

Any person 14 to 17 years of age who is interested in the ideals of the Republican Party may be a Junior Member. A Junior Member may attend General meetings and participate on committees, but shall not vote or make motions on committees or at General meetings and may not hold appointed or elected office.

Section 7.3 Dues

Dues are required to become a Regular Member of the FCRP, but waived for Junior Members. The Executive committee may establish one or more categories of dues with appropriate recognition. The Finance Committee shall establish procedures for collecting annual membership dues.

Article VIII General Meetings

Section 8.1 General Meetings

General meetings shall be held within two weeks of each quarterly meeting of the Executive Committee. Emergency party meetings may be called as needed during election years to carry out Executive Committee directives, or for other activities. Special meetings may be called by the County Chairman or by a petition of 25% of the regular members to the County Chairman or Secretary. In non-election years no fewer than two General meetings shall be held, with one being in November.

Section 8.2 Notice of Meetings

The County Chairman or Secretary shall provide at least ten days written notice to all members of the FCRP for a General meeting. The notice must include place, date, time of the meeting and the agenda. In the case of an emergency meeting, a notice shall be provided to all members of the FCRP no less than five days before the meeting.

Section 8.3 Quorum

A quorum for general meetings of the FCRP shall be 15% or 25 regular members of the current membership, whichever is fewer.

Section 8.4. Order of Business

The order of business for general meetings shall be as follows:
(i) call to order by Chairman, (ii) invocation, (iii) pledge of allegiance, (iv) determination of the presence of a quorum by the secretary, (v) the reading and approval of minutes of previous meeting, (vi) the treasurer's report, (vii) the committee reports, (viii) unfinished business, (ix) new business and (x) adjournment. The foregoing order of business for the meeting may be suspended by the Chairman.

Section 8.5. Conduct of Meeting

Robert's Rules of Order Newly Revised shall govern the conduct of business at general meetings of the FCRP, except when inconsistent with these bylaws or the Rules of the Republican Party of Texas.

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Article IX **Amendment of Bylaws**

These bylaws shall be reconsidered after each session of the Texas Legislature and a Bylaw Committee shall be established as necessary, by the affirmative vote of a majority of the members of the Executive Committee at its organizational meeting. Except as provided under the Texas election code or the rules of the Republican Party of Texas, these bylaws may be amended at any time by a two-thirds vote of a majority of the members of the Executive Committee at any meeting of the Executive Committee called for that purpose, provided a thirty-day written notification of the proposed amendment(s) was included in the notice for that meeting.

**RULES and REGULATIONS
of the
FAYETTE COUNTY REPUBLICAN PARTY**

**Ratified by the Executive Committee
April 9, 2005**

**Amended by the Executive Committee
September 16, 2006**

Fiscal Year

The fiscal year of the FCRP shall be January 1st through December 31st of each year.

Checks and Contracts

FCRP funds shall be maintained in a bank account for which the signatories are the County Chairman, the Vice Chairman and the Treasurer. Each check for an amount of \$200 or more shall require signatures of two of the three signatories. Checks for less than \$200 require only one signature.

Representation of the FCRP

The FCRP, the Chairman and the Activity Chair shall not publicly endorse any candidate for public office in contested Republican Primaries or runoff elections.

Fair Disclosure

Any publication authorized by the FCRP or using the FCRP's name, letterhead, logo, or other resource that contains any advertising related to the election or defeat of a candidate seeking the nomination of the Republican Party in a primary election or a runoff election shall include prominent disclosure of the information set out below in no less than 10 point type.

Advertisements in this publication regarding any candidate for public office do not constitute endorsements by the Fayette County Republican Party. The candidates are solely responsible for the content, accuracy, and completeness of the information included in their advertisements. Acceptance of advertisements for any candidate should not be construed as a preference for one candidate by the Republican Party. The Republican Party does not endorse candidates in contested primary elections or runoff elections.

In addition, in any advertising related to the election or defeat of any candidate included in any publication authorized by the FCRP or using the FCRP's name, letterhead, logo, or other resources, each such advertisement shall include the prominent disclosure in no less than 10 point bold type that the advertisement is a paid political advertisement and the name, street address, and telephone number of the candidate supported by the advertisement.

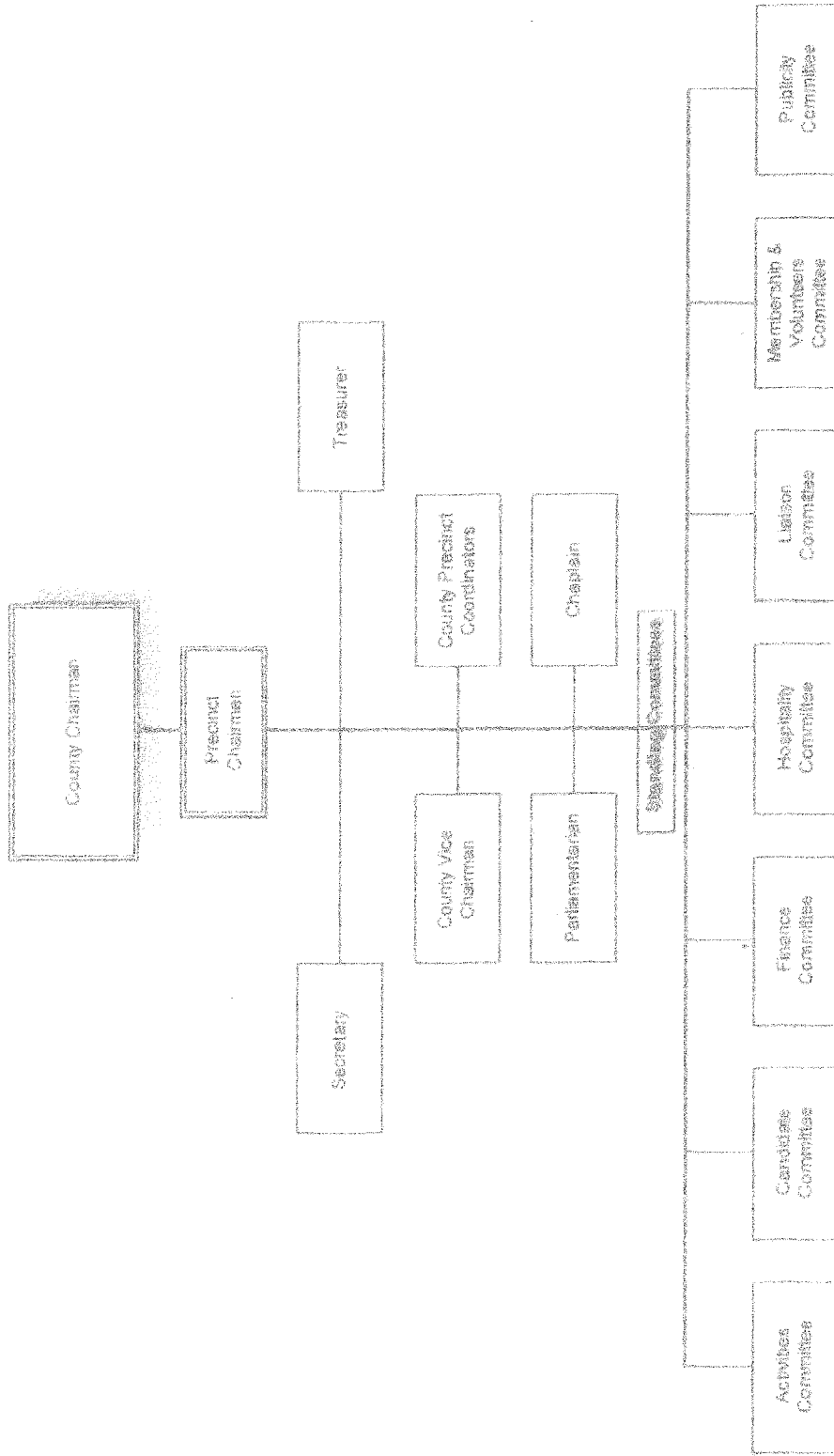
Financial Review

The Executive Committee shall conduct an Executive Review of the financial records of the FCRP at the conclusion of each fiscal year AND at such time as there is a change of Chairman or Treasurer of the FCRP. The review shall examine all financial records to be provided by the Chairman and the Treasurer, but shall be performed independently of the Chairman and the Treasurer. The final report shall be presented to the Executive Committee.

The tasks performed in the Executive Review shall include:

1. review the checkbook with the bank statements as an overall check of balance
2. perform analytical procedure on account balances and transactions as an overall check of reasonableness
3. review of the budget with the financial statements to check for compliance
4. review the financial statements for adequacy of presentation and disclosure
5. report any adjusting journal entries required to the financial statement
6. check for internal control weaknesses

Fayette County Republican Party Organizational Chart



Adopted by the Executive Committee - April 8, 2015